

## ROUTING AND TRANSMITTAL SLIP

Date

4 FEB 1963

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1. EO/DDA

2. ADDA

3.

4. C/Safety Staff,

B.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

4 - For your action. Pls note suspense date to OSHA is 1 April. *Suspense to OSA is 28 March.*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

## EXECUTIVE SECRETARIAT

## Routing Slip

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA	✓			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EO				
14	D/Pers				
15	D/OEA				
16	C/PAD/OEA				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
20					
21					
22					

SUSPENSE

Date

Remarks:

Executive Secretary  
2/4/63  
Date

DD/A Registry

83-0295/1

U.S. DEPARTMENT OF LABOR

SECRETARY OF LABOR  
WASHINGTON, D.C.

83-0539/T

FEB 1 1983

Honorable William J. Casey  
Director  
Central Intelligence Agency  
Washington, D.C. 20505

Dear Mr. Casey:

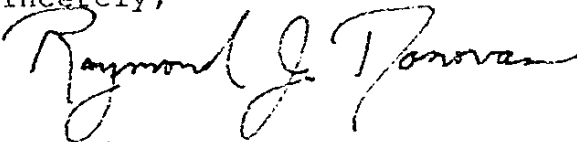
The submission of your annual report on your occupational safety and health program as required by Section 19 of the Occupational Safety and Health Act of 1970, Executive Order 12196, and 29 CFR Part 1960.75, is due by April 1, 1983.

Guidelines specifying the information to be included in the report are enclosed. These guidelines are similar to the ones that were issued last year, with a few minor changes. These guidelines have further reduced the information collected from Federal agencies, yet they still provide us with the information we need and will minimize your time to complete the report.

Your report will serve as the basis for preparing my report to the President and Congress on Federal safety and health programs. Your report will also provide us with information that will prove helpful in determining the progress and problems that Federal agencies encounter in implementing their occupational safety and health programs.

If additional information or assistance is desired in completing your annual report, please contact John E. Plummer, Director, Office of Federal Agency Programs, Occupational Safety and Health Administration on (202) 523-6021.

Sincerely,



Raymond J. Donovan

Enclosures

